

Policy and HR Committee Meeting Minutes
Wednesday, February 7, 2024
6:55 P.M.

Board of Education Committee Members:
Reierson (C), Hansen, & Jepson

❖ **CALL TO ORDER @ 6:55 pm**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Committee Members Present: Reierson, Hansen, Jepson*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

➤ *Email notification of Feb. 2, 2024*

❖ **AGENDA**

1. Consider endorsement of Staffing Requests

a. Review Memo

Staffing request was discussed. No endorsement at this time.

2. Discussion - Certified Staff Compensation Model Revision

a. Review Memo

Staff Compensation Model Revision was discussed. No endorsement at this time.

3. NEOLA POLICY Updates - Vol. 33 No. 1 (Technical Corrections)

a. Policy 0171.4 - Treasurer (Technical Correction)

This revision includes cross-reference to any designee for the officer which may have been chosen in Bylaw 0152 - Officers, as well as any assignment of duties to appropriate staff.

Motion to endorse the discussed revisions to PO 0171.4.

Motion by: Jepson, Hansen

Motion carried.

b. Policy 2210 - Curriculum Development (Technical Correction)

This technical correction provides accurate statutory references.

Motion to endorse the discussed revisions to PO 2210.

Motion by: Hansen, Jepson

Motion carried.

c. Policy 2230 - Curriculum Course Guides (Technical Correction)

This technical correction provides clarity by specifying curriculum course guides so as not to be confused with high school course selection guides. Additionally, the option for maintaining such guides online is included.

Motion to endorse the discussed revisions to PO 2230.

Motion by: Jepson, Hansen

Motion carried.

d. Policy 3211 - Whistleblower Protection (Technical Correction)

The policy is revised by removing reference to state law as this reference is confusing given that there is no affirmative obligation and therefore no corresponding legal citation to include.

Motion to endorse revisions discussed to PO 3211.

Motion by: Jepson, Hansen

Motion carried.

e. Policy 5461 - Children At-Risk of Not Graduating From High School (Technical Correction)

This policy has been revised to more clearly identify that a student is at risk for not graduating from high school if they are two (2) or more years behind their age group in at least one (1) basic skill level. The identified skills are math and/or reading.

Motion to endorse revisions discussed to PO 5461.

Motion carried.

f. Policy 8442 - Reporting Accidents (Technical Correction)

This technical correction provides more options for reporting accidents that are common practices within schools and Districts.

Motion to endorse revisions discussed to PO 8442.

Motion by: Jepson, Hansen

Motion carried.

4. Policy & Administrative Guidelines for Review and Discussion

a. Public Relations Program

i. PO 9120 & AG 9120A

Discussed the requirements within the documents. Timing for this for a formal review should be in August of each school year. Mr. Peterson to formally share what he is currently doing.

b. Asbestos Management Plan

i. PO & AG 8431.01

Discussed the requirements within the documents. This needs to be coordinated with whomever we hire for our formal Safety Reviews.

c. Toxic Hazards Communication Program

i. PO & AG 8431

Discussed the requirements within the documents. This needs to be coordinated with whomever we hire for our formal Safety Reviews.

- d. Harassment AG - Compliance Officer
 - i. AG2266)
- Motion to endorse rescinding AG 2266 (it repeats what is required in the Policy.)
Motion by: Jepson, Hansen
Motion carried.

❖ **FUTURE MEETING AGENDA ITEMS**

- Determine March Meeting Date/Time
The next P&HR Committee meeting will be: March 4, 2024 at 5:00 pm.

❖ **ADJOURN**

Motion to adjourn by: Hansen, Jepson
Motion carried at 9:43 pm.